

Resource/Key Leader Position Description

PURPOSE

Broaden and strengthen the county 4-H program in terms of projects and/or activities.

TIME REQUIRED

1. Commitment will vary during different times of the year. Average time may be 2-3 hours per week or one day per month for a specific activity.

RESPONSIBILITIES

1. Help design and teach project training meeting(s) for leaders or members.
2. Serve as a telephone resource in project or activity area.
3. Follow-up on inquiries or suggestions.
4. Attend training on the county, district, and state levels.
5. Participate in annual county 4-H calendar planning process.
6. Keep up-to-date in project or activity area.
7. Communicate one-on-one to new project leaders.
8. Be a resource to county 4-H committee in project or activity area.

QUALIFICATIONS

1. Enrolled 4-H adult leader who has completed Youth Protection Process
2. Willingness to work with any 4-H member, leaders or parent.
3. Ability to communicate to youth, parents, and other leaders.
4. Knowledge of the project area and willingness to update skills.
5. Enthusiasm.
6. Ability to cooperate and organize.
7. Willingness to delegate tasks to youth/teen leaders.
8. Willingness to listen and guide others.

RESOURCES AVAILABLE

1. County 4-H Youth Development Educator and Program Advisor
2. 4-H Project Literature and other Extension supported materials
3. Workshops on county, multi-county and state levels.
4. Assistance from other club leaders and parents.
5. Community resources, people and places
6. State Extension specialists
7. Youth/teen leaders